

APPLICATION AND ADMISSION GUIDELINE FOR ISTINYE UNIVERSITY



ISU | INTERNATIONAL

APPLICATION

Visit <http://apps.istinye.edu.tr/applyonline/> and fill in the application form.

These documents are required to be uploaded on the system while applying;

- Passport
- Transcript of all years of high school (with Turkish or English Translation)
- High school diploma (with Turkish or English Translation)
- * For graduate degree applications, university diploma and transcripts are required.
- Turkish or English Proficiency Certificate (if available)



APPROVAL OF APPLICATION

Once your application is evaluated and approved, you will receive **the conditional acceptance letter**.

PAYMENT OF THE DEPOSIT

In order to secure your seat at the university, you need to complete **the pre-registration fee*** that is written on your **conditional acceptance letter**.

*Pre-registration fee **is not an additional fee**. It is a part of your annual tuition fee.

In case the registration is not completed within the given period of time written on the official acceptance letter, the pre-registration fee will **not be refunded.

***The pre-registration fee **will not be refunded** regardless of any situation including “Visa Rejection” or not being able to acquire the documents which are required for registration such as “Certificate of Equivalence”.

CHECKING THE PAYMENT

When the payment is made, you need to send your receipt to **international@istinye.edu.tr**

If the payment receipts are not sent to the relevant e-mail address, the payment cannot be checked.

RECEIVING THE OFFICIAL ACCEPTANCE LETTER

Congrats! You are officially accepted to IstinYE University.

If you are living abroad, you can use your official acceptance letter to get student visa. **Your official acceptance letter will be sent to the consulate/embassy which you will apply for a visa by e-mail.**

SUBMITTING THE ORIGINAL DOCUMENTS TO INTERNATIONAL OFFICE

Now it is time for you to come to IstinYE University, International Relations Office **(Ground Floor, Z10) with;**

- Passport
- High School Diploma (with Turkish or English Translation)
- * For graduate degree applications, university diploma and transcripts are required.
- Transcript of Records (with Turkish or English Translation)
- Certificate of Equivalence/ Denklik Belgesi (Proof of equivalency can be provided from Turkish Embassies in the home country or Provincial Department of Education, Istanbul.)
- *Certificate of Recognition is requested from candidates who apply for graduate programs in Social Sciences and it will be provided by our university. Candidates who apply for graduate programs in healthcare field needs to get Certificate of**

Equivalence from the Council of Higher Education.

- Receipt of the payment for minimum one semester*
- Turkish Proficiency Certificate (For Turkish Medium programmes) (If available)
- English Proficiency Certificate (For English Medium programmes) (If available)
- 1 Passport-size Photograph
- Residence Permit (If Available)
- Extract of Civil Registry Record (Vukuatlı Nüfus Kayıt Örneği) is requested from the applicants who are dual citizens, one of them being the Turkish Citizenship.

***Applicants are to complete half of the annual tuition fee before final registration.**

****Pre-registration fee will be deducted from half of the annual tuition fee.**



WELCOME TO OUR UNIVERSITY!

It is such a pleasure seeing you as a part of our family.

You can get your student certificate* in 2-3 business days.

*With your student certificate, you can apply for residence permit.



APPLYING FOR RESIDENCE PERMIT

Residence permit procedures are carried out by the relevant unit at our university;
INTERNATIONAL OFFICE, Ground Floor, Z10

E-mail: ikamet@istinye.edu.tr • **Web Page:** ikamet.istinye.edu.tr

After getting your residence permit, please submit it to Student Registry Office.

WHO ARE WE?

We are International Relations Directorate of Istinye University, which was established in 2015, as a continuation of 25-year-old experience of MLP Care group that is the biggest health care group Turkey.

As International Office, we are welcoming students all over the world and provide them with the best education opportunities.

International Relations Office Administrators

Director: İsmail ÇİFTÇİ | iciftci@istinye.edu.tr

Executive: Sezen KAPTANOĞLU | sezen.kaptanoglu@istinye.edu.tr

Specialist: Gizem GENÇER | gizem.gencer@istinye.edu.tr

Specialist: Aslıhan ARSLAN | aslihan.arslan@istinye.edu.tr

You have further questions? Visit our webpage and social;

Topkapı Campus: Maltepe Mah., Teyyareci Sami Sk., No.3 Zeytinburnu, İstanbul, 34010

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@ <https://international.istinye.edu.tr>



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What are you waiting for?

Be a part of this family and enjoy the opportunities of superior education!